

NOTICE OF POSITION OPENING

Applications are being accepted for the full-time position of Victim Advocate/Witness Coordinator in the Audrain County Prosecuting Attorney's Office. Duties & responsibilities include preparing victims & witnesses for court, support & advocacy for victims & witnesses during case evaluation, prosecution and disposition, assist attorneys and investigators in trial preparation, & acting as a liaison for the Prosecuting Attorney for victims, witnesses & the public. The ideal candidate is inquisitive & motivated with exceptional people skills & the ability to function in a high-volume, fast-paced work environment. College degree & advocacy or social work experience required. County benefits. Applications will be accepted until February 21, 2012. Send resume with references to: Audrain County Prosecuting Attorney Jacob Shellabarger, 101 N. Jefferson St., Room 306, Mexico, MO 65265. Audrain County is an EOE/affirmative action employer. No phone calls, please.